



# Congressman Mark Pocan

Second District of Wisconsin

## GUIDELINES FOR NOMINATION TO U.S. SERVICE ACADEMIES

### TIMELINE

May – October	Open pre-candidate file with the academies of your choice
Ongoing	Complete application with academies of your choice
	Receive information from academy to schedule medical exam with DoDMERB (Department of Defense Medical Review Board)
October 23, 2017	<b>Deadline</b> to submit completed application to the Madison office of Congressman Pocan
November 2017	Interview Day with Selection Committee
December 2017	Notification to those receiving nominations
January – June 2018	Await acceptance by service academy

### APPLICATION FORM

This form must be completed accurately and signed by the applicant. He or she should attach a recent wallet-size photograph. Please note that it is the responsibility of the candidate to also apply with each academy to which they are seeking a nomination.

### ADDITIONAL APPLICATION MATERIALS

#### **ESSAY QUESTIONS**

Each candidate must submit written answers to the following 2 questions. Answers must be double spaced and written in 12 point font.

- Why would you like to attend a service academy? (200 word maximum)
- What is your proudest accomplishment from high school/college? Why? (200 word maximum)

#### **LETTERS OF RECOMMENDATION**

Candidates must submit three letters of recommendation (may not be from a relative). Possible letter writers include coaches, employers, teachers, guidance counselors or school principals. These individuals should send their letters to the applicant and be included in the application packet sent to the Congressman.

#### **ACADEMIC TRANSCRIPT AND STANDARDIZED TEST SCORES**

A copy of the applicant's high school transcript must be provided (may be official or unofficial). Candidates who have graduated from high school should send a college transcript and a current class schedule in addition to their high school transcript. Candidates should also include either their SAT or ACT scores (may be official or unofficial).

#### **RESUME**

Include your one page resume. Here you may include any honors and awards received, or any other information you feel is pertinent to your application. Your resume should be no longer than one page.

**The deadline for completed application packets is Monday, October 23<sup>rd</sup>, 2017 at 5:00p.m. Please mail the completed application, including all required attachments and recommendations to:**

**Congressman Mark Pocan  
ATTN: Erik Schlueter  
10 East Doty Street, Room 405  
Madison, WI 53703**



U.S. Service Academy Nomination  
 2017 Application  
**Congressman Mark Pocan**  
 10 E. Doty Street, Room 405  
 Madison, WI 53703  
 (608) 258-9800

**Attach Wallet Size  
 Photo Here**

**PERSONAL INFORMATION**

Full Legal Name \_\_\_\_\_  
 Last 4 digits of Social Security # \_\_\_\_\_  
 Permanent Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ 9 digit Zip Code \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Cell Phone \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Are you a U.S. Citizen? Yes \_\_\_ No \_\_\_  
 Date and Place of Birth \_\_\_\_\_  
 Names of Parents/Guardians \_\_\_\_\_  
 Father/Guardian \_\_\_\_\_ Occupation \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Mother/Guardian \_\_\_\_\_ Occupation \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Municipality where Parents/Guardians are registered to vote \_\_\_\_\_  
 Have you ever been charged with or convicted of a felony? Yes \_\_\_ No \_\_\_  
 If you answered yes above, please explain on a separate sheet of paper.

**ACADEMIC INFORMATION**

Currently Attending:  
 High School \_\_\_ 2-yr. College \_\_\_ 4-yr. College \_\_\_ Prep School \_\_\_  
 Name of High School \_\_\_\_\_ Date of Graduation \_\_\_\_\_  
 Name of College (if applicable) \_\_\_\_\_  
 School Counselor \_\_\_\_\_ Phone \_\_\_\_\_  
 Grade Point Average \_\_\_\_\_ Class Rank \_\_\_\_\_ Out of \_\_\_\_\_  
 SAT Scores: V \_\_\_ M \_\_\_ W \_\_\_ **OR** ACT Scores: E \_\_\_ M \_\_\_ R \_\_\_ Sc \_\_\_

**ACADEMY PREFERENCE**

Please rank the academies to which you wish to receive a nomination in order of preference (1-4). **Please do not rank an academy unless you have already applied or intend to apply to the academy.**

U.S. Air Force Academy \_\_\_\_\_ U.S. Naval Academy \_\_\_\_\_  
 U.S. Merchant Marine Academy \_\_\_\_\_ U.S. Military Academy at West Point \_\_\_\_\_

## OTHER NOMINATIONS

Please select the following if you are seeking additional nominations:

President \_\_\_\_\_ Vice President \_\_\_\_\_ Senator Johnson \_\_\_\_\_ Senator Baldwin \_\_\_\_\_

## EXTRACURRICULAR ACTIVITIES

Please select all applicable activities:

- |  |   |
|--|---|
| <input type="checkbox"/> Boys'/Girls' State                      | <input type="checkbox"/> School Chorus                        |
| <input type="checkbox"/> Boys'/Girls' Nation                     | <input type="checkbox"/> School Newspaper                     |
| <input type="checkbox"/> Eagle Scout                             | <input type="checkbox"/> School Yearbook                      |
| <input type="checkbox"/> Gold Award                              | <input type="checkbox"/> Jr. ROTC Member                      |
| <input type="checkbox"/> Key/Interact Club                       | <input type="checkbox"/> Debate Club                          |
| <input type="checkbox"/> National Honor Society                  | <input type="checkbox"/> Foreign Language                     |
| <input type="checkbox"/> President or Officer of Class           | <input type="checkbox"/> Hours Worked per Week (after school) |
| <input type="checkbox"/> President or Officer of Student Council | <input type="checkbox"/> Hours Worked per Week (summer)       |
| <input type="checkbox"/> President or Officer of School Club     | <input type="checkbox"/> Faith Based Participation            |
| <input type="checkbox"/> Academic Honors Club                    | <input type="checkbox"/> Civic Organizations                  |
| <input type="checkbox"/> GSafe                                   | <input type="checkbox"/> Other _____                          |
| <input type="checkbox"/> School Band                             | <input type="checkbox"/> Other _____                          |

<b>Athletics</b>	<b>Varsity</b>	<b>Jr. Varsity</b>	<b>Club</b>
Baseball	_____	_____	_____
Basketball	_____	_____	_____
Cheerleading	_____	_____	_____
Cross Country	_____	_____	_____
Football	_____	_____	_____
Gymnastics	_____	_____	_____
Hockey	_____	_____	_____
Lacrosse	_____	_____	_____
Soccer	_____	_____	_____
Swimming/Diving	_____	_____	_____
Tennis	_____	_____	_____
Track	_____	_____	_____
Volleyball	_____	_____	_____
Wrestling	_____	_____	_____
Dance	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____

## CHECKLIST

Please make sure the following list is completed:

- Completed and signed application form
- Written answers to the two essay questions (200 word maximum per essay)
- Wallet-size photo (attached to application form)
- Three letters of recommendation
- High school transcript, college transcript (if applicable)
- SAT or ACT score sheet
- Disciplinary record (if applicable)
- Resume (1 page in length)

**All items listed above must be mailed to the Congressman's Madison office together in one packet.**

### **\*SIGNATURE\***

Please read the following statement before signing the application

I understand that attending a service academy requires a minimum of five years military service following graduation, and I am committed to that responsibility. I understand that my application will not be considered if the required documents are inaccurate, or if my completed application packet is not received by Congressman Pocan before the deadline on October 23, 2017 at 5:00 pm.

---

Applicant Signature